

## KICK-OFF MEETING

27<sup>th</sup> March 2026

Torre del Cerrano, Italy

AGENDA		
10:00	10:10	Welcome note
10:10	10:30	Project implementation rules ( <i>presentation by Project Officer – Mrs. Renata Marušić</i> )
10:30	11:00	Press conference open to public participations
11:00	11:15	Presentations – introduction of partners
STEERING COMMITTEE MEETING		
11:15	11:45	Project management: <ul style="list-style-type: none"> <li>Steering committee appointment and project team members,</li> <li>Day-to-day management and coordination,</li> <li>Financial management,</li> <li>Monitoring and evaluation,</li> <li>Risk management plan.</li> </ul>
11:45	12:00	Coffee break
12:00	12:20	Project communication: <ul style="list-style-type: none"> <li>Internal communication set up,</li> <li>Editorial Plan</li> </ul>
PROJECT TEAM MEETING		
12:20	13:00	WP1 – presentation, time plan, deliverables, outputs, and results
13:00	13:30	Discussion on WP1, A1.1 – steps to be undertaken
13:30	13:45	Wrap up (upcoming deadlines, setting up timeframe for next meetings, etc.)
13:45	14:30	Light lunch