

**VACANCY NOTICE**  
**for the recruitment of the STAFF within the JOINT SECRETARIAT**  
**for the 2014-2020 (Interreg V-A) Italy - Croatia CBC Programme**

**Information on personal data processing**  
**in accordance with Article 13 of Legislative Decree (D. Lgs) n. 196/2003 (Personal Data Protection Code)**

**1. Introduction**

This information is given in accordance with Article 13 of the Legislative Decree n. 196/2003 – Personal data protection code. The Legislative Decree n. 196/2003 provides for the protection of individuals and other subjects with regard to their processing of personal data. According to that decree, the processing shall be based on the rule of fairness, legality and transparency for the safeguard of privacy and rights.

**2. Source of your personal details**

The gathering of personal information is carried out by processing the data provided at the moment of application for recruitment.

**3. Purpose of the processing**

Your data will be processed for the purposes of managing the administrative process relating to the selection procedure referring to the senior profiles within the Joint Secretariat for 2014-2020 (Interreg V-A) Italy - Croatia CBC Programme.

**4. How the data are processed**

The processing of your personal data shall be carried out with computerized and manual methods.

Data provision is mandatory; failure to do so will invalidate the possibility to perform the procedure.

Data are processed exclusively for the length of time necessary to achieve the objectives for which they were collected. Specific security measures are followed to avoid the loss of data, its unlawful and incorrect use or unauthorized access.

**5. Categories of subjects entitled to receive communication or to know about the data**

Your personal data will be visible solely to Regione del Veneto – Managing Authority of the Italy - Croatia CBC Programme and to the Committee appointed for the selection.

Personal data provided may be communicated, if necessary, to third parties solely for the purpose of the selection procedure and to other public bodies involved in the administrative management.

The list of names of those admitted to the selection will be published (by minimizing the dissemination of personal data and identification data) on the Regione Veneto website and on the Programme Website, as provided for the purpose of the selection procedure.

Furthermore, in case of appointment, the data will be published on the Regione del Veneto website, in compliance with the fulfillment of obligation for transparency of Legislative Decree (D. Lgs) n. 33/2013 (regulations concerning the obligations of publicity, transparency and dissemination of information by public authorities).

**6. Data Controller and appointee to data processing**

The Data Controller is Regione del Veneto, Venice, Palazzo Balbi - Dorsoduro 3901.

The Data Processor is: Head of Unit MA of the Italy-Croatia CBC Programme.

Processing operations will be performed by persons in charge of the processing that act under the authority of the Data Controller and the Data Processor by complying with the instructions received.

**7. Rights of the interested parties**

The data subject has all the rights provided for by section 7 of the Legislative Decree n. 196/2003. Therefore, the data subject may request the Data Processor to correct and to supplement his/her own data and, in extreme cases, to erase or block them.